

Collin County Development Services
825 N. McDonald, Suite 170
McKinney, Texas 75069
Website: <http://www.co.collin.tx.us>
Phone (972) 548-5585
Metro # (972) 424-1460 x5585



REMODEL/ADDITION INFORMATION SHEET

REQUIRED DOCUMENTATION (Bring all at time of Application)

- (1) Completed current application.
- (2) Copy of deed* with property description.
- (3) Site evaluation w/ design (determines type of On-Site Sewage Facility (OSSF) **or** Permit Number for existing OSSF.
 - a. If aerobic system is installed also need a Service Contract and a filed Affidavit to the Public.
- (4) One set of Building Plans.
- (5) \$25.00 application review fee to be submitted with application packet. (Applied to permit cost.)

REVIEW PROCESS

- (1) Determine if construction site is in the flood plain.
- (2) Determine if site is affected by Collin County Subdivision Regulations or the subdivision regulations of any municipality.
- (3) On-Site Sewage Facility review.
- (4) Review construction plans.

Total Permitting Time: 5 – 7 working days.

SCHEDULING AN INSPECTION

- (1) Permit **MUST** be posted and visible from the road.
- (2) The building **MUST** be accessible during any scheduled inspection.
- (3) All work **MUST** be complete for the requested inspection.
- (4) When you call in to schedule an inspection you **MUST** have your permit number, address, name on permit and name of your power provider.

PERMIT COSTS

1-Room \$95.00
1-Room plus Bathroom \$170.00
2 or more rooms + Bathroom \$220.00

WHAT BUILDING CODES ARE USED BY OUR INSPECTORS?

ICBO-1997, UPC-1997, UMC-1997, NEC-1999, and the Texas Health and Safety Code.